



# Leasehold Management - GHLA

## Administration Fees- Notting Hill Genesis

### Applicable for Financial Year 2018/19

\*Subject to Change

Administrative Task	Admin code	Administration Charge Inc. VAT	Allpay Client Code Charge
Notice of Transfer	NOT	£51	GHLA
Notice of Charge	NOC	£51	GHLA
Notice of Transfer & Charge Combined	NOTC	£95	GHLA
Transfer of Equity	TOE	£231	GHLA
Certificate of Compliance	COC	£76	GHLA
Deed of Covenant	DOC	£76	GHLA
Licence To Assign	LTA	£76	GHLA
Deed of Postponement	DOP	£115	GHLA
Lease Copy- Obtained Externally i.e. from Land Registry	LEX	£51	GHLA
Lease- Copy- Obtained Internally i.e. from Archives.	LIN	£35	GHLA
Leasehold Management Pack- Standard	MP	£139	GHLA
Leasehold Management Pack- Express Service	MPEXP	£500	GHLA
Leasehold Management Pack- Supported Housing via Licence to Assign	MPLTA	£270	GHLA
Leasehold Management Pack- Supported Housing via Surrender & Re-grant	MPSRG	£342	GHLA



Leasehold Management Pack- Solicitor Enquires	MPENQ	£60	GHLA
Remortgage- Consent for Shared Owners	RMC	£60	GHLA
Remortgage- Consent for Shared Owners & Solicitor Enquiries	RMENQ	£115	GHLA
Remortgage- Solicitor Enquiries for Leaseholders	RMENQ	£75	GHLA
Subletting Application- Admin for Shared Ownership	SBLTSO	£500	GHLA
Subletting Application- Retrospective Admin for Shared Ownership	SBLTRT	£650	GHLA
Subletting Application- Admin for Supported Housing	SBLTSH	£150	GHLA
Subletting Application- Admin for 100% Leasehold	SBLTLH	£50	GHLA
Lease Extension- Standard <b>Note:</b> This is accompanied with a £660 Valuation Fee. The total fee is £750.	LE	£90	GHLA
Lease Extension- Supported Housing <b>Note:</b> This is accompanied with a £550 Valuation Fee. The total fee is £640.	LESH	£90	GHLA
Alteration Minor- Permission to carry out works for Home Improvements	ATMIN	£65-£250	GHLA
Alteration Major- Permission to carry out works for Home Improvement	ATMAJ	£250	GHLA
Alteration- Retrospectives Consent	ATRT	Fee to be confirmed by your Leasehold Advisor once the application has been fully assessed and approved.	GHLA



Section 20/Major Works Management Fee	S20	15% of Final Contact Costs	GHLA
Enfranchisement administration Fee	ENF	£325 per unit	GHLA

## Leasehold Management - GHLV Administration Fees- Notting Hill Genesis Applicable for Financial Year 2017/18

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Administrative Task	Admin code	Administration Charge Inc. VAT	Allpay Client Code Charge
Valuation Standard	VAL	£660 plus	GHLV
Valuation – Enfranchisements	ENFVAL	TBC	GHLV
Valuation- Premium	PVAL	£480-£660	GHLV
2x Feasibility Assessment (Initial & Post)	FSAIP	£840	GHLV
1x Feasibility Assessment	FSA	£360-£480	GHLV
1x Feasibility Assessment (Retrospective)	FSTART	£360-£480	GHLV
2x Feasibility Assessment Loft & Extension Interim & Post	FSAL	£840	GHLV
Feasibility Assessment (Other major Alteration Inc. Loft)	FSAO	TBC	GHLV
New Lease Plan Drafting*	LPLAN	£300- £504	GHLV